



**Stearns County**  
**Board of Commissioners**  
Stearns County Administration Center  
705 Courthouse Square  
St. Cloud, MN 56303  
320-656-3601

**Regular Meeting Agenda**  
**Tuesday, March 22, 2022**

**STEARNS COUNTY MISSION STATEMENT:** Provide exceptional public services to assure a safe, healthy, vibrant county for all.

**BROADCAST/REBROADCAST SCHEDULE:** Stearns County Board of Commissioners meetings can be viewed live on St. Cloud Cable Station 181 or [via web cast](#). Board meetings are also rebroadcast in the following cities: Paynesville, St. Joseph, Cold Spring and St. Cloud. [See a list of rebroadcast dates and times.](#)

**BARRIER FREE:** All Stearns County Board of Commissioners meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact County Administration (320)656-3602 early so necessary arrangements can be made.

Due to the continuing COVID-19 pandemic and the rising number of positive infection cases, the County Administrator has determined that fully in-person meetings are not practical or prudent. Attendance by the Commissioners may be by remote means. Members of the public may also view and participate remotely. To obtain remote meetings info call (320)656-3602 or [email info@co.stearns.mn.us](mailto:email_info@co.stearns.mn.us) by noon on the Monday preceding the meeting.

**9:00 AM Call to Order**

9:00 AM Meeting called to order by Steven L. Notch, Chair, on March 22, 2022 at County Board Room, County Administration Center, St. Cloud, MN.

**9:01 AM Roll Call**

Tarryl Clark	District 1
Joe Perske	District 2
Jeff Mergen	District 3
Leigh Lenzmeier	District 4
Steve Notch	District 5

Pledge of Allegiance

**9:03 AM A. Approve Agenda**

**9:05 AM B. Employee Years of Service Presentation**

1. Virtual Presentation of Employee Years of Service Recognition Awards

**ATTACHMENTS:**

- A. July-Dec 2021 Years of Service List (DOCX)

9:25 AM

**C. Public Access Forum**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time, either by attending the meeting in person or joining virtually. To join virtually call (320)656-3602 or email [info@co.stearns.mn.us](mailto:info@co.stearns.mn.us) by noon on the Monday preceding the meeting. Individual comments are limited to 3-4 minutes. County Board members will not engage in dialogue with speakers but rather refer the matter to the appropriate County department. A citizen may speak at the Public Access Forum only once per month.

9:30 AM

**D. Consent Agenda**

1. Approve Minutes of Tuesday, February 22, 2022
2. Approve Resolution to Disclaim and Extinguish County Interest in Slope Easement Recorded as Document Number 560898 in Stearns County Recorder's Office  
**ATTACHMENTS:**
  - A. Slope Easement Resolution with Exhibit A (PDF)
3. Approve Resolution to Disclaim and Extinguish County Interest in Abandoned Roadway in Stearns County, Minnesota Identified as Located on Auditors Subdivision No. 5, East of County State Aid Highway 11 and South of County Road 39  
**ATTACHMENTS:**
  - A. Extinguishment of County Highway Interest Resolution with Exhibits A & B (PDF)
4. Approve Application and Permit for One-Day Temporary On-Sale Liquor License Submitted by Joan Hemker on Behalf of Guardians of Conservation for Event to be Held on June 16, 2022 at Hemker Park and Zoo Located in Oak Township
5. Approve Renewal Application to Sell On-Sale 3.2 Percent Malt Liquor Submitted by St. Wendel Athletic Association for Period April 7, 2022 through October 6, 2022 at Ball Field Located in St. Wendel Township, Contingent on Sheriff and County Attorney Approvals
6. Approve New Application and License to Sell On-Sale Intoxicating Liquor Submitted by Austin Meyers and Vienna Hansen on Behalf of Cozy's Lakeside Bar & Grill Inc. for Period of April 15, 2022 through October 14, 2022 at Cozy's Lakeside Bar & Grill Located in Eden Lake Township
7. Approve Renewal Applications and Licenses to Sell On-Sale Intoxicating Liquor Submitted by Kimball Golf Club Located in Maine Prairie for Period April 1, 2022 through October 31, 2022 and Albany Sportsmen's Club Located in Krain Township for Period April 16, 2022 through October 15, 2022, Contingent on Sheriff and County Attorney Approvals
8. Approve Renewal Application and License to Sell On-Sale Intoxicating Liquor submitted by Koronis Hills Golf Club Inc. for Period April 1, 2022 through October 31, 2022 at Koronis Hills Golf Club Located in Paynesville Township
9. Authorize County Auditor-Treasurer to Approve Draft Minutes for Publication, New or Renewal 3.2 Percent Malt Licenses, Premise Permit Applications and

Applications to Conduct Excluded Bingo; and Authorize County Auditor-Treasurer and County Administrator to Approve Contracts and Budget Adjustments during County Board Recesses

10. For Informational Purposes Only Claims Paid February 12, 2022 through February 25, 2022 in Amount of \$6,784,749.12 Excluding Investment Purchases
11. For Informational Purposes Only Claims Paid February 26, 2022 through March 11, 2022 in Amount of \$4,728,694.93 Excluding Investment Purchases
12. Accept 2021 Emergency Management Performance Grant  
**ATTACHMENTS:**
  - A. Grant Supplemental Information (DOC)
  - B. Grant Agreement (PDF)
  - C. Grantee Information (PDF)
13. Consider Ordinance No. 635 and Approve Planning Commission Action on Rezoning Application Submitted by Jason and Jill Beck, Kimball, Minnesota  
**ATTACHMENTS:**
  - A. Beck Staff Packet (PDF)
  - B. Ordinance No. 635 (PDF)
14. Consider Planning Commission Action on Conditional Use Permit Application Submitted by Alan and Michelle Loch, Belgrade, Minnesota  
**ATTACHMENTS:**
  - A. Loch Staff Packet (PDF)
15. Consider Planning Commission Action on Interim Use Permit Application Submitted by Joseph and Kelsey Grygelko, Albertville, Minnesota  
**ATTACHMENTS:**
  - A. Grygelko Staff Packet (PDF)
16. Accept Donation to Purchase Target Archery Bags  
**ATTACHMENTS:**
  - A. Scheels Donation Form (PDF)
17. Approve Minnesota Counties Computer Cooperative Renewal Agreement with TriMin Systems, Inc. for Human Services Finance System  
**ATTACHMENTS:**
  - A. TriMin Contract Through 2024 - Fully Executed (PDF)
  - B. Board Ratification - 2022 TriMin Contract (DOCX)
18. Approve Invoice for Judicial Ditch 3  
**ATTACHMENTS:**
  - A. Invoice JD 3 (PDF)
19. Authorize Bid Advertising for Culvert Replacements along County State Aid Highways 44 and 54  
**ATTACHMENTS:**
  - A. CSAH 44 and CSAH 54 Maps (PDF)
20. Authorize Bid Advertising for SP 073-672-006; County State Aid Highway 72 Concrete Surfacing, Bridge 4641 Replacement and Spot Grading

**ATTACHMENTS:**

- A. CSAH 72 Map (PDF)
- B. CSAH 72 Project Overview Map (PDF)

21. Authorize Bid Advertising for SP 073-090-011; Rocori Trail Phase III Construction

**ATTACHMENTS:**

- A. Rocori Trail Map (PDF)

22. Approve Awarding Contract for SAP 073-599-082; Replace Bridge L8449 on Sauk Valley Road in Zion Township

**ATTACHMENTS:**

- A. Zion Twp Bid Summary (PDF)
- B. L8449 Location Map (PDF)

23. Approve Awarding Contract for SAP 073-601-050; County State Aid Highway 1 Reconstruction in Sartell

**ATTACHMENTS:**

- A. CSAH 1 Bid Summary (PDF)
- B. CSAH 1 Reconstruction Area Map (PDF)

24. Authorize Staff to Enter into Engineering Services Agreement with S.E.H. for Construction Inspection for SAP 073-601-050; County State Aid Highway 1 Reconstruction in Sartell

**ATTACHMENTS:**

- A. Letter Agreement (PDF)

**Recess Regular Meeting**

Recess Regular County Board Meeting to Conduct Human Services Board Meeting

9:35 AM

**E. Human Services Board Consent Items**

1. For Informational Purposes Only Human Services Claims Paid February 25, 2022 through March 11, 2022 in Amount of \$58,927.96
2. Approve Joint Powers Agreements with Minnesota Department of Public Safety on Behalf of Its Bureau of Criminal Apprehension to Facilitate Use of State's Criminal Justice Data Communication Network

**ATTACHMENTS:**

- A. Stearns Co Community Corrections Master JPA March 2022 (PDF)
- B. JPA Resolution DPS and BCA - Community Corrections March 2022 (PDF)

Close Human Services Board

**Reconvene Regular Meeting**

Reconvene Regular County Board Meeting

9:40 AM

**F. Stearns County Soil and Water Conservation District**

1. Receive Stearns County Soil and Water Conservation District 2021 Annual Update  
Presenter: External -- Dennis Fuchs, Stearns County SWCD Administrator; Matt Bruyette, Stearns County SWCD Board Chair;

10:00 AM **Break - 5 Minutes**

10:05 AM **G. Parks**

Presentation by Benjamin Anderson, Park Director, re: consideration of:

1. Adopt Resolution Supporting Development and Implementation of US Bicycle Route 20

**ATTACHMENTS:**

- A. USBR 20 - Stearns County (PDF)
- B. USBR 20 - State (PDF)
- C. USBRS - National Corridor Map (PDF)
- D. USBR 20 Resolution of Support (DOCX)

10:15 AM **H. Property Services**

Presentation by Jeff Johnson, Property Services Division Director, re: consideration of:

1. Accept Property Assessment Services Annual Report

Presenter: Jake Pidde, County Assessor;

**ATTACHMENTS:**

- A. 2022 Assessor's Report (PPTX)

2. Accept Recording Services Annual Report

Presenter: Rita Lodermeier, Recording Services Manager;

**ATTACHMENTS:**

- A. Recording Services 2021 Annual Report (DOCX)

3. Accept Land Services Annual Report

Presenter: Chad Martini, Land Management Division Director;

4. Accept County Ditch 28 Petition for Redetermination of Benefits and Damages

Presenter: Chad Martini, Land Management Division Director;

**ATTACHMENTS:**

- A. Redetermination of Ditch Benefits and Damages Letter of Request (PDF)
- B. CD 28 Petition for Redetermination of Benefits and Damages (PDF)
- C. CD 28 List of Property Owners (PDF)
- D. CD 28 Petition Validation by County Staff (PDF)

10:55 AM **Break - 5 Minutes**

11:00 AM **I. Auditor-Treasurer**

Presentation by Randy Schreifels, Auditor-Treasurer, re: consideration of:

1. Review Redistricting Plans and Narrow Selection for Consideration at April 12, 2022 Public Hearing

Presenter: Dave Walz, Service Centers/Elections Division Director; Roxanne Gerads, Elections Supervisor;

11:40 AM **J. Issues by Commissioners**

**K. Adjourn to Meet with Stearns County Township Officers Board of Directors**